

Christian & Missionary Alliance Lei Tung Nursery School Occasional Child Care Service Notice for parents

Address: Room 102-112, G/F., Tung Hing House, Lei Tung Estate, Ap Lei Chau, Hong Kong.

Phone: 2871 2791 Fax: 2874 9407

1. Bring a clothing bag or rucksack for the child, with a plastic bag and two sets of clothes inside
2. Parent should mark the child's name in each of child's belongings.
3. Please tie the name tag on the child's clothes
4. The school mainly provides caring and daily food for child, and will not arrange the regular learning program
5. Arrangements for children to join the group will be made at any time according to the school's situation.
6. Children must be picked up and dropped off on time.
7. In case for any emergency that unable to pick up child on time, parent should contact to school (2871 2791). School will arrange the new service charges according the exact stationary hours. (Four hours counted from over two hours; More than six hours count as full day)
8. Regardless of the parents or the school due to unexpected circumstances that the child cannot be arranged the service, the charges will not be refunded or compensated.
9. Parent should bring the school pick-up card and HKID card when pick up the child.
10. Service Suspension:
 - a. Public holiday, School holiday or School outdoor activity days.
 - b. Suspended typhoon or rainstorm warning and Education Bureau advises young children to stay at home
11. For the child who take a nap for more than a week, the school will send back sheets and quilt bags for parents to wash

School Principal : _____

Date : _____